



Volunteer Exit Interview Form

Volunteer Name: _____ Date: _____

Department: _____ Position: _____ Time of Service: _____

- 1. When you were recruited as a volunteer, were your obligations made clear to you? Was there anything we could do better to provide greater clarity on expectations?**

- 2. Do you feel your orientation to the agency prepared you for your volunteer role? Was there anything we could do better?**

- 3. Do you feel your talents, skills and knowledge were utilized appropriately and/or effectively during your time volunteering with CCS? Please explain.**

- 4. Do you feel the culture at CCS was welcoming to all? Were there periods where this culture was more or less welcoming? Please explain?**

- 5. When you volunteered, did you understand how your role fit into the strategic and operational work of the organization? What were the strengths and weaknesses here?**

- 6. Is there anything the agency could have done differently that may have affected your decision to leave?**

- 7. What did you enjoy *most* about your volunteer service?**

- 8. What did you enjoy *least* about your volunteer service?**

9. What would you like your involvement to be in the future with our organization?

10. Is there anything else you would like to share with us that will help us improve our volunteers' experiences and further support CCS?

. Thank you very much for feedback and insight.

Most importantly THANK YOU so much for the contribution you made to our agency and our community during your volunteer service.

I have reviewed the above with my CCS' volunteer specialist & confirm that I have returned any items that are the property of Caledon Community Services.

Volunteer Name and Signature

Type of Interview

In person Telephone

Please record three attempts to contact by telephone, if a personal interview cannot be made.

Attempts to contact by Telephone

Date _____ by _____ Time _____

Attempts to contact by Telephone

Date _____ by _____ Time _____

Attempts to contact by Telephone

Date _____ by _____ Time _____

Reference:

Volunteer Exit Interview Policy

Volunteer Termination Policy

Date Developed: October 2015

Date Approved: November 2015