Volunteer Reference Check Questions

Prospective Volunteer’s Name: __________________________
Reference Checked by: ________________________________
Position Applying For: ________________________________ Level of Screening: ____________________________

Name of Reference: __________________________ Relationship to volunteer: ____________________________

Phone Number: ________________________________ Cell Phone Number: ________________________________
E-mail Address: ________________________________

1. The applicant has applied to volunteer with our organization in the role of (explain what applicant will be doing). Have you ever observed the candidate working in this type of role? Can you give examples of how you think they would perform?

2. Do you think the applicant has the ability to be successful in this role? Why?

3. How long have you known the individual and in what capacity?

4. Have you ever observed the candidate working with _____________ (the elderly, children, etc.?)
What did you observe?

5. Would you recommend this individual for volunteering in this position?

Additional Comments:

References: Volunteer Screening and Criminal Reference Check Policy
Volunteer Involvement, Recruitment, Selection and Nepotism

Date Developed: September 2015
Date Approved: November 2015